



Graphic Designer

Details

Job ID : 314

Title : Graphic Designer

Job Code : 1123

Salary : \$2,863.00 (Monthly)

Grade : 11

Tenured : YES

Job Departments

- Office Of Public Information

Purpose

RESPONSIBLE FOR PROVIDING GRAPHIC DESIGN AND OVERSEEING PRODUCTION FOR COMMUNICATION PROJECTS.

Required Qualifications

Education : 4 Year College Degree in Related Field

Education Substitute : None

Experience : None

Job Required Knowledge

- GRAPHIC DESIGN SOFTWARE AND RELATED TECHNOLOGY
- 4 YEAR COLLEGE DEGREE MUST BE IN ART OR GRAPHIC DESIGN

Job Skills/Abilities

- ADVANCED COMPUTER SKILLS
- COMMUNICATION SKILLS
- TIME MANAGEMENT SKILLS

Job Preferred Knowledge

- KENTUCKY COURT SYSTEM

Job Duties

- SERVE AS PRIMARY CONTACT FOR COURT OF JUSTICE DEPARTMENTS THAT REQUEST GRAPHIC DESIGN PROJECTS
- OVERSEE GRAPHIC DESIGN PROJECTS
- OVERSEE COURT OF JUSTICE E-NEWSLETTER PROGRAM
- MAINTAIN AN ONGOING PROJECT TRACKING LIST
- OTHER DUTIES AS ASSIGNED